

## **Information on data protection according to Art. 13 GDPR for participants for online registration at [www.ejbweimar.de](http://www.ejbweimar.de)**

We give great importance to the protection of your personal information. Since both the protection of your privacy and your business data is of particular importance to us, we will comply with the data protection regulations valid in Germany.

Below we inform you about the collection of personal data at the time of collection of this data.

### **1. Person responsible in accordance with Art. 4 para. 7 GDPR**

Responsible person according to Art. 4 para. 7 GDPR:

#### **Foundation »European Youth Education and Youth Center Weimar«**

Represented by the Executive Board,

Jenaer Straße 2/4

99425 Weimar,

[kontakt@ejbweimar.de](mailto:kontakt@ejbweimar.de)

#### **Representative for Data Protection:**

Alexander Gräf,

[graef@ejbweimar.de](mailto:graef@ejbweimar.de)

### **2. Collection and use of personal data**

(1) When you contact us by telephone, e-mail, fax or via the Internet, the personal data you have actively transmitted will be stored and processed to the extent necessary for the processing of inquiries or the fulfillment of our contractual obligations.

These data may include: name, first name, title, gender, date of birth, institution / school, department, home address, billing address, e-mail addresses, telephone numbers, health-related data (allergies, intolerances).

For our website, our Facebook account, our YouTube channel and our press work, we may occasionally take photos and / or film recordings of you, which we will use exclusively for company purposes.

The collection and use of personal data of our users regularly takes place only after their consent. An exception applies to cases in which prior consent is not possible for actual reasons and the processing of the data is permitted by law.

Insofar as we obtain the consent of the data subject for processing of personal data, Art. 6 para. (1) lit. a of EU General Data Protection Regulation (GDPR) serves as the legal basis for the processing of personal data.

In the processing of personal data required to fulfill a contract, which the Contracting Party is the data subject, Art. 6 para. (1) lit. b GDPR serves as legal basis. This also applies to processing operations necessary to carry out pre-contractual actions.

Insofar as the processing of personal data is required to fulfill a legal obligation that our company is subject to, Art. 6 para. (1) lit. c GDPR serves as legal basis.

If the processing is necessary to safeguard the legitimate interests of our company or a third person and if the interest, fundamental rights and freedoms of the data subject do not prevail over the first interest, Art. 6 para. (1) lit. f GDPR serves as legal basis for processing.

(2) Your registered data is always stored encrypted in our systems. This prevents data misuse. For encryption, we use a recognized and widely used system, which is considered safe in the current version.

(3) The personal data of the data subject shall be deleted or blocked as soon as the purpose of the storage is no longer required. This is the case when the respective conversation with the user is finished. The conversation ends when it can be inferred from the circumstances that the matter in question has been finally clarified. In addition, storage may take place if provided by the European or national legislature in EU regulations, laws or other regulations to which we are subject. A blocking or erasure of the data also then takes place if a storage period prescribed by the mentioned standards expires, unless there is a need for further storage of the data for a contract or fulfillment of the contract.

(4) The personal data, which must be collected for the purpose of preparing the financial accounting and economic evaluation (BWA) for submission to the tax office, are routinely forwarded to our tax adviser by us.

(5) In addition, personal data will be collected at our house bank as soon as a transfer takes place. These data are subject to the confidentiality obligation.

(6) For the purpose of processing occupancy inquiries, the processing of bookings of rooms and seminar rooms as well as the organization of meals, the necessary personal data will be forwarded to the reception, in-house pedagogical persons and / or the kitchen as well as the cleaning team.

(7) The personal data will be deleted upon expiry of the statutory retention periods.

### **3. Right to information**

You may request confirmation from us as to whether personal information concerning you is processed by us or not.

If such processing is available, you can request details from us about following information:

- (1) the purposes for which the personal data are processed;
- (2) the categories of personal data being processed;
- (3) the recipients or the categories of recipients to whom the personal data relating to you have been disclosed or are still being disclosed;
- (4) the planned duration of the storage of your personal data or, if specific information is not available, criteria for determining the duration of storage;
- (5) the right of rectification or erasure of your personal data, a right to restriction of the processing by us or a right to object to this processing;

- (6) the existence of a right of appeal to a supervisory authority;
- (7) all available information on the source of the data if the personal data are not collected from the data subject;
- (8) the existence of an automated decision-making process including profiling according to Art. 22 (1) and (4) GDPR and - at least in these cases - meaningful information about the logic involved and the scope and intended impact of such processing on the data subject.

You have the right to request information about whether the personal data concerning you are transmitted to a third country or to an international organization. In this regard, you can request the appropriate warranties in accordance with Art. 46 GDPR to be informed in connection with the transfer.

#### **4. Right to rectification**

You have the right to rectification and / or completion, if the processed personal data concerning you is incorrect or incomplete. We will correct it immediately.

#### **5. Right to restriction of processing**

You may request the restriction of the processing of your personal data under the following conditions, if:

- (1) you contest the accuracy of your personal information for a duration, which allows us to verify the accuracy of your personal information;
- (2) the processing is unlawful and you refuse the deletion of personal data and demand the restriction of the use of personal data instead
- (3) we no longer need your personal data for processing purposes, you, however, need them for asserting, exercising or defending legal claims, or
- (4) you have objected to the processing according to Art. 21 (1) GDPR and it is not yet clear whether our legitimate reasons prevail over your reasons.

If the processing of personal data concerning you has been restricted, this data may only be used with your consent or for the purpose of asserting, exercising or defending legal claims or protecting the rights of another natural or legal person or for reasons of important public interest of the Union or a Member State.

If the limitation of the processing according to the above mentioned conditions are restricted, you will be informed by us before the restriction is lifted.

#### **6. Right to erasure**

##### **a) Deletion obligation**

You may request that the personal data relating to you be deleted immediately if one of the following is true:

- (1) Your personal data are no longer necessary for the purposes for which they were collected or otherwise processed.

- (2) You revoke your consent, which the processing was based on according to Art. 6 para. (1) lit. a or Art. 9 para. (2) lit. a GDPR, and there is no other legal basis for the processing.
- (3) You oppose to processing according to Art. 21 para. (1) GDPR and there are no legitimate reasons for the processing, or you oppose to processing according to Art. 21 (2) GDPR.
- (4) Your personal data have been processed unlawfully.
- (5) The deletion of personal data concerning you is a fulfillment of a legal obligation under EU law or the laws of the Member States to which we are subject.
- (6) The personal data concerning you were collected in relation to information society services offered according to Art. 8 (1) GDPR.

#### b) Information to third parties

If we have made the personal data concerning you public and we are acc. Article 17 (1) of the GDPR required to delete them, we shall take appropriate measures while taking available technology and implementation costs into account, including technical means, to inform data controllers who process the personal data that you, the affected person, have requested all links to such personal information or copies or replications of such personal information to be deleted.

#### c) Exceptions

The right to erasure does not exist if the processing is necessary

- (1) to exercise the right to freedom of expression and information;
- (2) to fulfill a legal obligation which requires processing in accordance with the law of the Union or of the Member States to which we are subject or for the performance of a public-interest mission or in the exercise of official authority, which was transferred to us;
- (3) for reasons of public interest in the field of public health acc. Art. 9 (2) lit. h and i and Art. 9 (3) GDPR;
- (4) for archival purposes in the public interest, scientific or historical research purposes or for statistical purposes according to Art. 89 (1) GDPR in so far as the law referred to in subparagraph (a) is likely to render impossible or seriously affect the achievement of the objectives of that processing, or
- (5) to assert, exercise or defend legal claims.

### **7. Right to be informed**

If you have the right to rectification, deletion or limitation of the processing against us, we are obliged to notify all recipients to whom your personal data have been disclosed of this correction or deletion of the data or restriction of processing, unless this proves impossible or involves disproportionate effort.

You have the right to be informed about these recipients.

## **8. Right to Data Portability**

You have the right to receive personally identifiable information you provide to us in a structured, common and machine-readable format. In addition, you have the right to transfer this data to another person without hindrance, provided that

- (1) the processing on a consent acc. Art. 6 (1) lit. a GDPR or Art. 9 (2) lit. a GDPR or on a contract acc. Art. 6 (1) lit. b GDPR is based and
- (2) the processing is done by automated means.

In exercising this right, you also have the right to obtain the personal data concerning you directly from us to another person in charge, as far as this is technically feasible. Freedoms and rights of other persons may not be affected. The right to data portability does not apply to the processing of personal data necessary for the performance of a task, which is in the public interest or in the exercise of public authority, which has been assigned to us.

## **9. Right of Opposition and Revocation**

According to Art. 6 (1) lit. e or f GDPR, you have the right at any time to object the processing of your personal data due to reasons arising from your particular situation; this also applies to profiling based on these provisions. We will then no longer process your personal data, unless we can prove compelling legitimate grounds for processing, which outweigh your interests, rights and freedoms, or the processing serves the assertion, exercise or defense of legal claims.

If the personal data relating to you are processed for direct marketing purposes, you have the right to object at any time to the processing of your personal data for the purpose of such advertising; this also applies to profiling, as far as it is associated with such direct mailing/advertising.

If you object to the processing for direct marketing purposes, your personal data will no longer be processed for these purposes.

You have the possibility, in the context of the use of information society services - regardless of Directive 2002/58 / EC - to exercise your right to object through automated procedures, where technical specifications are used.

### **Right to revoke the data protection consent declaration**

You have the right to revoke your privacy statement at any time. The revocation of consent does not affect the legality of the processing carried out on the basis of the consent until the revocation.

## **10. Right to lodge a complaint with a supervisory authority**

Without prejudice to any other administrative or judicial remedy, you have the right to complain to a supervisory authority, in particular in the Member State of your place of residence, your place of work or the place of the alleged infringement, if you believe that the processing of your personal data violates the GDPR.

The supervisory authority to which the complaint was lodged informs the complainant of the status and results of the complaint, including the possibility of a judicial remedy pursuant to Art. 78 GDPR.

## **11. Confidentiality**

(1) We will be aware of all confidential information that we have learned in advance and within the framework of the contractual relationship, keep confidential or use them only in the previously agreed agreement of the other contracting party to third parties - for whatever purpose. The information to be treated as confidential includes the information expressly designated as confidential by the informing party and information whose confidentiality is clear from the circumstances of the transfer. In particular, your personal data as well as the data used are to be treated confidentially by us if we obtain knowledge about these.

(2) The obligations according to paragraph 1 do not apply to such information or parts thereof for which we can prove that

- > they were known to us or publicly available before the date of receipt;
- > they were known to the public or publicly available before the date of receipt;
- > they became known in public after the date of receipt or made public, without us being responsible for them.

(3) Public statements by the parties concerning cooperation shall be made only in previous mutual agreement.

(4) The obligations under para. 1 continue to exist indefinitely beyond the end of the contract, and for as long as an exemption pursuant to para. 2 has not been established.